



Holiday Lights Parade

2016 Vendor Application and Agreement Form

Event date: Saturday, December 3, 2016 4pm – 9pm

Entertainment starts around 2:00PM; Parade starts at 6:00PM

Please fill out all highlighted areas and return.

Company Name:		
Mailing Address		
Phone:		
Fax:		
Email:		
Description of Product (Please attach photo; All vendors must be pre-approved)		
Method of Payment (check one)	Money Order	Check

Make checks payable to Arlington Christmas Parade; Send payment along with this form to:

Arlington Christmas Parade Inc., P.O. Box 725, Arlington, TX 76004

Attn: Vendor/Concessions Chair

Requirements:

- Space is limited. All Vendor Booths must be set up, attended and open from 4 PM to 9 PM . Vendors must have setup completed by 4:00PM. No tables, chairs, etc. will be provided - Vendors are responsible for bringing all necessary items. Please keep your space attractive and professional (conceal ice chests, cans, boxes. etc.).
- Setup location will be at the direction of the Parade's Vendor Chair. There will be no rain date for this event.
- Photo of product and booth setup must be submitted for approval
- Food/Beverage vendors are required to provide copies of permits from the City of Arlington Health Department along with a copy of liability insurance prior to setup.
- Vendors are responsible for leaving their site clean and trash free. ACPI will not be liable for stolen or lost merchandise or personal items.
- Electricity and water will not be provided unless otherwise discussed and approved by Event Director.
- In respect for the environment our goal is to make the parade a green event, please use recyclable/biodegradable products.

Fee:

- If approved, cost for a single space up to 10'x20' will be \$125.

Contact Information:

Arlington Christmas Parade Inc.
P.O.Box 725
Arlington, TX 76004

Fax# 817-533-3424

Email: info@holidaylightsparade.com

Website: www.holidaylightsparade.com

Vendor Chair, Patricia LaRue

pix4ie@gmail.com 817-614-6269

By filling out and submitting this Application, you are applying to be considered as a Vendor for the Arlington 2016 Holiday Lights Parade. The Parade Committee reserves the right to accept or deny any application. You agree to accept the decision of the Parade Committee and to abide by such decision.